

DEANSBROOK INFANT SCHOOL
Finance and Premises Committee Meeting
Tuesday 24th January 2023 @ 6.30pm

AGENDA

Members

Jade Cheung - Chair (Co-opted Governor)
Carole Catley (Headteacher)
Lisa Roberts (SBM)
Julia Hutton-Squire - Secretary (Co-opted Governor)
Hugh Rayner (LA Governor)
John Parnaby (Staff Governor)
Shabaz Dar (Parent Governor)
Rajan Rajput (Parent Governor)
Roshi Klair (Parent Governor)
Nikki Simon (Co-opted Governor)

Finance

1. Apologies for absence: None

2. Minutes of previous meeting held on 19.11.2022

CC presented the minutes from the previous meeting and gave an update on staff pay rises. Support staff now £2229.
Teachers pay rise is more than 3% which was the original budgeted increase. They received a pay rise of 5-8% depending on where they are on the pay scale.

3. Matters arising
N/A

4. January forecasts

Income has increased by £75000, from SEN funding, workforce grant, migrant funding, P.E funding

HR: asked about the £10,000 energy efficient grant
CC: We will not put it in the budget until we get it

There is an increase in outgoings, £60,000 on staff pay rises. £11,000 on TA supply's as there are many children without an EHCP plan but still require support.

Hugh: Grants that are given cannot be used to create improvements that the grants were intended for as had to be used for staff pay rises.

Deficit is now £120000

RK: Questioned how the £120,000 was calculated

CC: Based on the costs that have been budgeted for.

LR: Ensured that that calculations are correct

JC: Can we have a spreadsheet with income copied in and expenditure to be sure that the deficit is correct

RK: Were the energy prices fixed?

CC: As advised we increased our budget for energy by 55% and 40%. We saved £1700 but rates were needed to be paid which cost £17000

HR: Is there any flexibility in the rates?

CC: No

RK: Will the £17000 remain the same or increase?

CC: it has been confirmed that they will remain the same for this financial year.

HR: Are the grants a one off?

CC: Yes they are.

HR: expenditure remains the same but income decreases

RK: Business rates will increase to £25,450 from April 23-24

5.Policies

Data protection policy

CC: The main change in the policy is that we now have a data protection team

HK: Where is data backed up?

Discussed that back up is currently onsite

CC: Backup will hopefully be on the cloud when the new IT contract is renewed

HK: Is it too risky to not have a backup off site

It was discussed and decided to find the solution to the back up problem when IT contract is renewed.

Policy was agreed

Pay policy:

JH-S to look at pay policy before it is agreed

6. Staffing update

Mrs Storey has left but will continue to work on the website. Arti the finance officer is leaving. Mrs Turner is on maternity leave. Ms Stacey will be returning to work in May.

Premises

7. Premises Update

LR: explained that we will be going ahead with the lettings through the website Sharesy and that Roshi will be looking at the lettings agreement.

CC: said if we get the £10,000 energy efficient grant we will update doors and air conditioning units.

JP: the roof is leaking but unsure if the borough will pay to get it fixed.

Date of next meeting: **Wednesday 10th May 2023 @ 6.30pm** (Budget setting)